

# Peterston-super-Ely Community Council

## Cyngor Cymuned a Llanbedr-y-Fro



Minutes of the Finance Committee Meeting held at 12.30pm on the 27<sup>th</sup> November 2025.

Present: Councillors: CHAIR A Phillips, J Drysdale and S Firth  
 Also present: Val Harvey (RFO & Clerk)

Agenda Item	Discussion points	Action	Person
25/029 Apologies for Absence	None		
25/030 Declarations of Interest	None		
25/031 In Person Requests	No members of the public were present		
25/032 Approve Minutes of the meetings held on 20 <sup>th</sup> October 2025 and review matters arising	It was AGREED that the minutes of the Finance Committee meeting held on the 20 <sup>th</sup> October were correct and were duly signed by the Chair.	Update website	Clerk
25/033 Quotes	<ol style="list-style-type: none"> <li>It was AGREED that the Clerk would obtain quotes for the following works:                             <ul style="list-style-type: none"> <li>Repairing rotting Churchyard sign</li> <li>Finish repairs to Churchyard wall</li> <li>Replacing / Repairing Bollards</li> <li>Repairing playground fence</li> <li>Cutting back Oak trees near bollards</li> <li>Cutting back Ash tree near river</li> <li>Patching MUGA path from gate where water pooling</li> <li>Cutting a grass 'path' around playing fields in spring</li> <li>Fitting an electrical supply to MUGA shed</li> <li>MUGA Shed Base</li> <li>Clearing and ongoing maintenance of Village Green</li> <li>Rendering and painting of end wall of MUGA clubhouse</li> <li>Additional drainage in MUGA to cure water pooling</li> <li>Re-varnishing Village Green benches</li> <li>'Topping' of two apple trees in Churchyard</li> <li>Repairing village benches</li> </ul> </li> <li>It was agreed that the Clerk will produce a spreadsheet of work to be done so that quotes can be effectively managed to ensure compliance with PSECC Financial Regulations.</li> </ol>	Obtain quotes and produce Spreadsheet	Clerk
25/034 Defibrillators	<ol style="list-style-type: none"> <li>It was REPORTED that the work to connect an electrical supply to the MUGA defibrillator cabinet had been completed but that there</li> </ol>	Monitor situation	Cllr Drysdale

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	<p>may be a problem with the cabinet itself.</p> <p>2. It was AGREED that the Clerk will investigate paediatric defibrillator pads.</p>	Investigate pads	Clerk
25/035 Village Environment	<p>1. It was AGREED that Cllr Firth would contact Dai Lewis regarding cutting back the willow that is obscuring the view from the white bridge.</p> <p>2. No budget has currently been allocated to the village tennis tournament. It was agreed that Clerk will contact Cllr Cross to offer assistance in progressing the project so that financial requirements can be better identified.</p> <p>3. Cllr Firth reported that she can source a bench for use in the village for no charge.</p>	<p>Contact Dai Lewis</p> <p>Send email</p>	<p>Cllr Firth</p> <p>Clerk</p>
25/036 Review & Approve Draft Budget	<p>The Clerk had distributed a draft budget for 2026-27 at the Full Council Meeting on the 10.11.25. The following was agreed:</p> <ul style="list-style-type: none"> <li>A budget of £2000 was approved for additional drainage to cure water 'pooling' in MUGA</li> <li>A budget of £2000 was agreed for the purchase of planters and two benches.</li> <li>The Clerk reported that they had received notification that Unity bank charges were increasing from £6 to £7 per month from the 1.2.26</li> <li>It was agreed that the Precept be increased from £24,000 to £24,800 to take account of increases in costs due to inflation – inflation rate assumed at 3.5%.</li> </ul> <p>Clerk to update budget and submit to Full Council for formal approval at January 2026 meeting.</p>	Update budget	Clerk
25/037 Recruitment of maintenance manager	<p>A discussion took place regarding the recruitment of a maintenance manager. It was felt that having a small 'pool' of pre-approved local businesses may be more effective and so it was AGREED that the Clerk will investigate obtaining a schedule of hourly / daily rates from a variety of local businesses, so that they can be called upon for smaller maintenance jobs without having to go through the formal quote process each time.</p> <p>A list of maintenance tasks that need doing regularly is to be created with a view to agreeing a contract with a local business.</p>	<p>Contact OVW</p> <p>Produce maintenance task list</p>	<p>Clerk</p> <p>Cllr Phillips</p>
25/038 Date of Next Finance Committee Meeting	Date of next meeting 9 <sup>th</sup> February 2026 at 6.30pm		

The meeting closed at 2.30 pm

